DATE: October 19, 2022

TO: All Bidders

FROM: Lisa Sorensen, Purchasing Specialist

SUBJECT: Addendum 1 –RFP 640, Oxnard College Hyflex/Smart Classroom Project

This addendum is hereby made part of the Contract Documents to the same extent as though it was originally included therein and takes precedence over the original documents.   Acknowledge receipt of all addenda on the Bid Form.

New Information: The following items are attached to this Addendum

- Room measurements/Site Map – Includes measurement of all rooms we visited on the job-walk

- Post a set of plans used in another project two years ago, these plans should be used as a general reference only

- Comments, questions and information that came up during the job walk. Bidders should still submit any questions not answered in this addendum in writing by e-mailing lsorensen@vcccd.edu. All questions were noted at the time and shown under the room location where asked

- Sample of Agreement and contract Documents, attached in a separate PDF

- Pricing Sheets provided in Excel format attached in a separate PDF

- Possible list of rooms to be converted to Hyflex room, 2 pages attached

- Deadline for final Questions is 3:00 p.m., October 25, 2022

<u>Comments and Questions from the 10/18/22 Job-walk</u>
(Note, we do our best to record all questions in each room we visited, we may have missed some questions so please submit via email per the RFP instructions)

<u>M&O Office</u>
Q.   What type of deadline is June 30th?
A.   This is a spending deadline. The primary source of funds is through a federal grant with a June 30, 2023 deadline for receiving good and services.
Q.   Can primes use a sub for electrical?
A.   Yes.
Q.   Is there a list of verified electrical subs?
A.   No, VCCCD does cannot supply bidders with names of sub-contractors.

Q. Is prevailing wage required?

A. Yes.

Q. Do reference projects that VCCCD will visit need to be fully completed?

A. No, a substantially completed project, maybe 50% or me, will suffice. A project with enough completed to give a good idea of the quality of work done.

Q. Will any architectural documents or other types of docs be included?

A. The availability of these documents are limited, we will do our best to supply you with plans form past projects.

Q. Will cabling be provided in the rooms?

A. Assume cabling will be required in all rooms.

Q. Will that cabling assumption in the previous question include 'home run' cabling to IDF's?

A. Yes. Any cabling required to interconnect devices are homerun to the IDF will be included in the proposal.

Q. What is the cabling standard required?

A. We have a low voltage standard available on our purchasing website, which can be used for reference. https://purchasing.vcccd.edu/bids-and-agreements/569.

Q. Are any cooperative agreements required to use in order to submit a bid?

A. No.

Q. Is a sample contract included in the bid?

A. We will supply draft agreement and other documents in the next addendum.

LS 14 Small

Q. Is the equipment in LSQ.14 indicative of equipment in other small classrooms?

A. Yes.

Q. What equipment in the room will be staying?

A. The equipment currently in the classrooms will likely be staying.

Q. Is there an initiative to go from analog to digital in the classrooms?

A. The classrooms included in the project will be digital classrooms

LS 1 – Medium

Q. Use cases for medium classrooms can vary, they will not all be labs?

A. Correct. Assume everything is a general classroom. In addition, the room orientation may be similar to the rooms on the job-walk but the orientation may be different.

LS 8 – Large

Q. Is there a chase for the cable?

A. No, it feeds in from behind the podium.

Q. How does this room, LSQ.8, compare to other large classrooms?

A. This room is similar to the other large rooms.

Q. Will this be primarily used for Hyflex or lecture capture?

A. Generally Hyflex.

Q. Are any large room's non-lecture halls?

A. Yes, some are mediums very few are large, use the example of rooms we visited as a size reference.

Q. What is the budget?

A. There is not an exact budget. The expected number was rising as the District has researched the project gained a better understanding of what is needed for Hyflex equipment. The initial budget started a $500,000 and ended up around $700,000 to $800,000 before realizing we simply need more information. The College will base their final decision once we have the cost per room by size classification and the final assessment by the awarded vendor to cable and electrical needed.

Q. When will the installation be done while school is in session?

A. Time will be made available by shifting class scheduling around. Assume all work will be done during normal Monday to Friday 6:30 AM to 5:00 PM. A Final work and shipping schedule will be coordinated with the college IT staff and the awarded vendor after the assessment.

Q. Will milestone payments be okay?

A. Yes. VCCCD pays for equipment as it is received and services when they are rendered.

Q. Who will be responsible for storing equipment that is not yet in use?

A. The District will store equipment that is not yet installed. The awarded vendor and the college will create a schedule plan for all work and receiving when the awarded vendor submits a final assessment of all spaces and final quotes.

Q. How should the conference room amplification be quoted?

A. Yes. An ampifer should be included in this proposal.

Q. Does OC use Zoom or Zoom Room?

A. Currently OC has Zoom Room licenses. Any Technology should support Zoom Room.

Q. Are any other communications software's/systems used?

A. Microsoft teams is used for campus communication, assume only Zoom will be in the classrooms.

CHQ.308 – Medium

Q. What is the size of CHQ.308?

A. Condor hall 308 is a medium sized classroom.

Q. How many classrooms will be converted ideally?

A. Depending on budget, Oxnard College hope to install up to 45 rooms, final determination and priority of rooms will be provided the awarded bidder after the final assessment.

Q. Will drops need to be added for equipment already on the system?

A. No.

CHQ.312 – Medium

Q. Is this the computer lab, considered a large room?

A. No, medium.

CH 301A/B – Large

Q.   How will this space be treated?

A.   This dual classroom is considered a large space due to their only being one set of A/V equipment. See spreadsheet with dimensions.

Q.   Will any A/V need to be added to the 'B' side of this space?

A.   Yes. Additional Audio and Video (A/V) will be required in large spaces (including CH-301A/B) to extend video and audio presentation to all attendees in the space

End of comments and questions from the job-walk

Oxnard College RFP 640 Hyflex Smart Classroom Project

October 18, 2022- Typical Rooms on the Job-walk tour size and classification

LS 1…………………… Medium

LS 8……………….. Large

LS 14…………………. Small

CH 308……………… Medium

CH 342……………… Medium

CH 312………………. Medium

CH 301 A/B………… Large

Library LRC…………. Medium

CH Conference…… Standard

Library LRC and IDF Room

Condor Hall (CH) and IDF Rooms

Letters and Science (LS) and IDF Rooms. The LS Building has four wings, A, B C and D.

RFP 640 Possible HyFlex Room Conversions and Locations (Subject to change depending on budget)

Building	Room	Type
A/AA	AA-101	Large
A/AA	AA-106	Small
A/AA	AA-107	Small
A/AA	President's Conference	Large Conference Room
A/AA	Business Services Conference	Conference Room
Condor Hall	CH-301	Large
Condor Hall	CH-302	Small
Condor Hall	CH-303	Small
Condor Hall	CH-304	Small
Condor Hall	CH-305	Small
Condor Hall	CH-307	Conference Room
Condor Hall	CH-308	Medium
Condor Hall	CH-309	Medium
Condor Hall	CH-310	Medium
Condor Hall	CH-311	Medium
Condor Hall	CH-312	Medium
Student Services	First Step Center	Medium
Student Services	High Tech Center	Medium
Student Services	Student Services Conference Room	Large Conference Room
Student Services	Counseling Conference Room	Conference Room
LLRC	LLRC-101	Medium
LS	LS-1	Medium
LS	LS-2	Medium
LS	LS-3	Medium
LS	LS-4	Medium
LS	LS-5	Medium
LS	LS-6	Medium
LS	LS-7	Medium
LS	LS-8	Large
LS	LS-10	Medium
LS	LS-11	Small
LS	LS-12	Small
LS	LS-13	Small
LS	LS-14	Small
LS	LS-15	Small
LS	LS-16	Large
LS	Conference Room	Conference Room
Auto Tech	AT-1	Medium
Auto Tech	AT-2	Medium
Public Safety	FSTA-104	Medium
Public Safety	FSTA-108	Medium
Public Safety	FSTA-109	Medium

Public Safety	FSTA-111	Medium
Public Safety	FSTA-113	Medium
Public Safety	Conference Room	Conference Room

Notes: When completing pricing sheet, only use the example size listed. See attached map.

GARY ROAD

LOT H
(solar covered)

LOT H

OUTDOOR
BASKETBALL
COURT

SOCCER

N CAMPUS ROAD

LOT G

CDC

DMC

PAB

DMC
HS

DMC
HS

OMCHS

PE/ GYM

SOCCER

ADMIN

AA

ASG

ST.
SERV.

LOT E

BASEBALL

LIBRARY
LRC

LOT F

CAFE

CONDOR
HALL

OE-A

BK
STR

SIMPSON DRIVE

LOT D

OE-B

OE-D

SOFTBALL

OE-C

CONDOR
STADIUM

ROSE AVENUE

DH

LS-A

LS-B

LS
D

LA-A

LA
E

LS-C

LA-B

LOT C

OLDS ROAD

LOT DH

LA-C

LA
D

S CAMPUS RD

2021 A+D
PROJECT

MG

RETENTION POND

GS

M&O

LOT A

ENTRANCE RD

LOT B

M&O

AUTO.
TECH

M&O

LOT OLD-DH

LOT A-TECH

BARD ROAD

BARD ROAD