

**STATEMENT OF BIDDER'S QUALIFICATIONS**  
**Section 00240**

**1.01 Bidder's Organization**

A. Form of entity of Bidder, i.e, corporation, partnership, etc. \_\_\_\_\_

1. If a corporation, state the following: \_\_\_\_\_  
State of Incorporation: \_\_\_\_\_  
Date of Incorporation: \_\_\_\_\_  
President/Chief Executive Officer: \_\_\_\_\_  
Secretary: \_\_\_\_\_  
Treasure/Chief Financial Officer: \_\_\_\_\_

2. If a partnership, state the following:  
Date of Organization: \_\_\_\_\_  
Type of Partnership (general, limited): \_\_\_\_\_  
Names of all general partners; if any of the general partners are not natural persons, provide the information for each such general partner requested by Paragraphs 1.01.A.1, 1.01.A.2 and 1.01.A.4 as appropriate: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. If a proprietorship, state the following:  
Names of all proprietors: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. If a joint venture, state the following: \_\_\_\_\_  
Date of organization: \_\_\_\_\_  
Names of all Joint Venture members. For each Joint Venture member, identify the form of entity and provide the information requested by Paragraphs 1.01.A.1, 1.01.A.2 and 1.01.1.C for each Joint Venture member as appropriate: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5. Bidder's form of entity is other than listed above, describe the type of entity or organization and identify all principals or owners of equity in the entity or organization \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

B. Number of years your organization has been in business as a contractor: \_\_\_\_\_  
Organization longevity must also be in compliance with item 1.03 C. Licensing, and have been in business with the advertised classification for a minimum of 5 years. Do you meet this qualification? \_\_\_\_ Yes \_\_\_\_ No

C. Number of years your organization has conducted business under its present name: \_\_\_\_\_

1. If your organization has conducted business under a name or name style different than your organization's present name, identify all prior name(s) or name style(s): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. For each name or name style identified in Paragraph 1.01.C.1, state the dates during which you conducted business under each name or style: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**1.02 Financial**

A. Attach a current audited, reviewed or compiled Financial Statement for your organization prepared by a Certified Public Accountant licensed under the laws of the State of California utilizing generally accepted accounting practices applied in a consistent manner. The Financial Statement must include a current balance sheet and income statement showing: (i) current assets (i.e., cash, accounts receivable, accrued income, deposits, material inventory, etc.); (ii) net fixed assets; (iii) other assets; (iv) current liabilities (i.e., accounts payable, accrued salaries, accrued payroll taxes, etc.); and (v) other liabilities (i.e., capital, capital stock, earned surplus, retained earnings, etc.).

B. Is the attached Financial Statement for the identical organization as the Bidder? \_\_\_\_\_ Yes \_\_\_\_\_ No.

If not, explain the relationship and financial responsibility of the organization whose Financial Statement is provided (i.e., parent/subsidiary, etc.).

### 1.03 Licensing

- A. California Contractors License:  
License Number: \_\_\_\_\_  
Expiration Date: \_\_\_\_\_  
Responsible Managing Employee/Officer: \_\_\_\_\_  
License Classification(s): \_\_\_\_\_

- B. Has a claim or other demand ever been made against your organization's California Contractors License Bond? \_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, on a separate attachment, state the following: (i) the name, address and telephone number of each person or entity making claim or demand; (ii) the date of each claim or demand; (iii) the circumstances giving rise to each such claim or demand; and (iv) the disposition of each such claim or demand.

- C. The District requires a minimum of 5 years of licensed work experience within the Contractor Classification advertised, with no gaps in license coverage or change of company name. State the number of years this company has performed work under the above and advertised classification: \_\_\_\_\_ years.

- D. Has a complaint ever been filed against your organization's California Contractors License with the California Contractors State License Board?  
\_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, on a separate attachment, state the following for each complaint: (i) the name, address and telephone number of each person or entity making the complaint; (ii) the date of each complaint; (iii) the circumstances giving rise to each such complaint; and (iv) the disposition of each such complaint, including without limitation, any disciplinary or other action imposed or taken by the California Contractors State License Board as a result of any such complaint.

- E. Attach to this Statement true and correct copies of the following:
1. Your organization's California Contractors License (the copy must clearly and legibly show: (i) the licensee name; (ii) the expiration date; (iii) the classification(s) of licensure).
  2. The Contractors License Bond posted by your organization in connection with your California Contractors License pursuant to California Business & Professions Code §§7071.5 and 7071.6.
  3. If your organization's California Contractors License is issued by virtue of the qualification of a responsible managing employee or responsible managing officer, the Qualifiers Bond if required pursuant to California Business & Professions Code §7071.9).

- F. Attach to this statement a copy of the Contractors DIR Registration.
1. Each Bidder submitting a proposal to complete the work, labor, materials and/or services (“Work”) subject to this procurement must be a Department of Industrial Relations registered contractor pursuant to Labor Code 1725.5(“DIR Registered Contractor”).
  2. Pursuant to Labor Code 1725.5; all Subcontractors identified in a Bidder’s Subcontractor List shall be DIR Registered Contractors.
  3. If awarded the Contract for the Work, at all times during performance of the work, the Bidder and all Subcontractors, of any tier shall be DIR Registered Contractors.

**1.04 Experience**

A. List the categories of work your organization typically performs with your own forces: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

B. Claims and lawsuits (if you answer yes to any of the following, you must attach details).

1. Have any lawsuits or other administrative, legal, arbitration or other proceedings, ever been brought or commenced against your organization or any of its principals, officers or equity owners in connection with any construction contract or construction project? \_\_\_\_\_ Yes \_\_\_\_\_ No

If so, describe the circumstances, the amount demanded or other relief demand and the disposition of each such lawsuit or other proceeding.

2. Has your organization ever filed a lawsuit or commenced other administrative, legal or other proceedings in connection with any construction contract or construction project? \_\_\_\_\_ Yes \_\_\_\_\_ No

If so, describe the circumstances, the amount demanded or other relief demand and the disposition of each such lawsuit or other proceeding.

3. Are there any judgments, orders, decrees or arbitration awards pending, outstanding against your organization or any of the officers, directors, employees or principals of your organization? \_\_\_\_\_ Yes \_\_\_\_\_ No

If so, describe each such judgment, order, decree or arbitration award and the present status of the satisfaction or discharge thereof.

- C.** On a separate attachment, list all construction projects your organization has in progress and for each project listed, state: (i) a general description of the work performed by your organization on the project; (ii) the dollar value of the work performed or to be performed by your organization; (iii) the owner's name, name of the owner's representative and the address and telephone number of the owner and the owner's representative; (iv) the project architect's name, address, telephone number and contact person; (v) percent presently complete; and (vi) the current scheduled completion date.
- D.** On a separate attachment, list all construction projects completed by your organization in the past five (5) years and for each project identified, state: (i) a general description of the work performed by your organization on the project; (ii) the dollar value of the work performed or to be performed by your organization; (iii) the owner's name, name of the owner's representative and the address and telephone number of the owner and the owner's representative; (iv) the project architect's name, address, telephone number and contact person; (v) percent presently complete; and (vi) the current scheduled completion date.
- E.** Has your organization ever refused to sign a contract awarded to it?  
 Yes  No
- If so, on a separate attachment, state the following: (i) describe each such contract; (ii) the owner's name, address, telephone number and contact person; and (iii) the circumstances of your refusal to sign such contract.
- F.** Has your organization ever failed to complete a construction contract?  
 Yes  No
- If so, on a separate attachment, state the following: (i) describe each such contract; (ii) the owner's name, address, telephone number and contact person; and (iii) the circumstances of your failure to complete such contract.
- G.** Has your organization ever been declared in default of a construction contract?  
 Yes  No
- If so, on a separate attachment, state the following: (i) describe each such contract; (ii) the owner's name, address, telephone number and contact person; and (iii) the circumstances of each such declaration of default.
- H.** Has any construction contract to which your organization is a party been terminated for the convenience of the project owner?  Yes  No
- If so, identify the project and project owner along with a description of the circumstances under which the convenience termination occurred.
- I.** Has a claim or other demand ever been asserted against any Bid Bond, Performance Bond, or Payment Bond posted by your organization in connection with any construction contract or your submittal of a bid proposal for a construction

contract? \_\_\_\_\_ Yes \_\_\_\_\_ No

If so, on a separate attachment, state the following: (i) the name, address, telephone number and contact person for each claimant; (ii) the date upon which each such demand or claim was made; and (iii) the disposition of each such demand or claim.

**1.05 References** (include name, contact person, telephone, email address, fax and address for each reference provided)

**A.** Trade References (three (3) minimum) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**B.** Bank References \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**C.** Public Works Inspectors of Record \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**D.** Owner references (must have completed at least two (2) Federal, State, K-12 or higher education building projects in the past five (5) years. Please list these two (2) projects and at least one (1) other Owner referenced, preferably another Federal, State, K-12 or higher education project). \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**E.** Insurance Carriers (General Liability, Auto, and Workers' Compensation) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**F.** Surety Firms (issuing your Bid, Performance and Payment Bonds) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**1.06 Accuracy and Authority**

The undersigned is duly authorized to execute this Statement of Bidders Qualifications under penalty of perjury on behalf of the Bidder. The undersigned warrants and represents that he/she has personal knowledge of each of the responses to this Statement of Bidder's Qualifications and/or that he/she has conducted all necessary and appropriate inquiries to determine the truth, completeness and accuracy of responses to this Statement of Bidder's Qualifications.

The undersigned declares and certifies that the responses to this Statement of Bidder's Qualifications are complete and accurate; there are no omissions of material fact or information that render any response to be false or misleading and there are no misstatements of fact in any of the responses.

Executed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_ at  
\_\_\_\_\_.

(City and State)

I declare under penalty of perjury under California law that the foregoing is true and correct.

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Typed or written name)

*[End Of Section]*