

**VENTURA COUNTY COMMUNITY COLLEGE DISTRICT  
REQUEST FOR PROPOSALS #460  
FOR MANAGEMENT OF THE  
VENTURA COUNTY COMMUNITY COLLEGE DISTRICT BOOKSTORES  
RESPONSE TO WRITTEN INQUIRIES FROM BIDDERS  
ADDITIONAL QUESTIONS  
Friday, October 18, 2013**

RFP Addendum Language:

The last paragraph of RFP Section 5.3b is deleted and replaced with the following:

During the first five years of the contract, all changes (e.g., changes in position, reporting structure, compensation, termination, etc.) regarding SEIU employees who were VCCCD employees at the time of transition and remained on the VCCCD payroll, working at the Bookstore, will require prior consultation with, and approval by, the District.

During the first three years of the contract, all changes (e.g., changes in position, reporting structure, compensation, termination, etc.) regarding Bookstore Managers who were VCCCD employees at the time of transition and remained on the VCCCD payroll, working at the Bookstore, will require prior consultation with, and approval by, the District.

**QUESTIONS:**

1. From the combination of sections 4.13, 5.3.b and 6.11.b: Will the contract vendor be permitted to reduce the commissions paid based on excess personnel expense (beyond the company's annual budgeted personnel expenses), with the reduced commission amount not to fall below the minimum guaranteed amount?

Answer: Contractors should assess all requirements in the RFP and submit their best financial offer.

2. From a combination of sections 5.11.d, 5.11.f and 5.11.i: Can the date of repayment of unspent, but committed, renovation funds be moved or made flexible, based on the District's requirements of approving third party vendors and approving work timelines?

Answer: The District intends to adhere to the timelines outlined in the RFP.

3. From 5.12.a: Will the District clarify what "access to campus web services" entails? For example, will the contractor be permitted to use the campus network?

Answer: "Access to campus web services" means the contractor will have access to the District's e-mail.