



**Ventura County Community College District**  
255 West Stanley Avenue, St. 150, Ventura, CA 93001  
Purchasing Department

TO: All Jobwalk Attendees  
FROM: Janice Kisch, Purchasing Specialist  
SUBJECT: RFP 490, Multifunction Devices and Managed Print Services

April 13, 2015

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**RFP 490, Multifunction Devices and Managed Print Services – Addendum 1**

*This addendum is hereby made a part of the contract documents to the same extent as though it was originally included therein and takes precedence over the original documents.*

***Note that the Bid Proposal Form requires acknowledgement of receipt of all addenda.***

It is the responsibility of the Bidder to verify that their Bid Proposal and all addenda has been received and delivered to the VCCCD Purchasing Department prior to the bid opening date and time. Verification of receipt can be obtained through the listed Purchasing Specialist.

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**New Information:**

The bid due date for this RFP has been extended to be due on April 23, 2015 at 3:00 pm.

The District will extend additional time to receive limited questions to 2:00 pm on 4/15. Please limit to 10 questions. Answers will be posted.

Exhibit A – List of Copiers is provided in this addendum in Excel format as requested.

**Questions Asked and Answers:**

Below are subjects discussed briefly at the Jobwalk and are noted here for clarification:

1. Is VCCCD currently utilizing Google Docs? - **NO**
2. Is there a single network or multiple networks? – **MULTIPLE PHYSICAL NETWORKS CONNECTED VIA WIDE-AREA NETWORK, WITH SINGLE DOMAIN IN ACTIVE DIRECTORY**
3. Does VCCCD currently have a document management system for archiving and retrieval of student files/documents? – **YES, VCCCD USES ONBASE FROM HYLAND**
4. Are users currently authenticated on the network? - **EMPLOYEES - YES, STUDENTS - NO**
5. When will the current equipment and service contracts expire? - **JUNE 30, 2015; HOWEVER, CONTRACT MAY BE EXTENDED DEPENDING ON AWARD OF RFP 490 AND AGREED UP EFFECTIVE DATE OF NEW CONTRACT**
6. Will the District prefer to use a particular contract? - **CONTRACT TO BE A MUTUAL AGREEMENT**
7. Since the District is looking to automate with technology, to what extent will the District want vendor to support the District before, during and after the deployment? - **ANY TECHNOLOGY**

IMPLEMENTED BY THE VENDOR AS PART OF THEIR PROPOSAL WILL NEED TO BE SUPPORTED DURING ALL PHASES OF IMPLEMENTATION AND POST-IMPLEMENTATION

8. Are all locations connected via a WAN? - YES
9. How many domains? - ONE
10. What is the number of Remote sites? – MOORPARK - NONE; OXNARD - TWO; VENTURA - ONE
11. Do all users have a unique network login? – EMPLOYEES - YES, STUDENTS - NO
12. Are all students, faculty and staff set up in Active Directory? - EMPLOYEES ARE IN AD, STUDENTS ARE IN AN LDAP DATABASE
13. What is the number of enrolled students? - ABOUT 33,000 PER SEMESTER, WITH ABOUT 47,000 UNIQUE STUDENTS IN AN ACADEMIC YEAR
14. What is the number of Faculty and Staff? - ABOUT 1,500
15. What is the Student Information System? - BANNER
16. Does the District use a card system like Cbord? - NO
17. Does the District have a payment gateway account with Ogone or Authorize.net? - NO
18. Do you have guests on campus who need access to print and copy? - SOMETIMES
19. What is the number of Print Servers? What is the OS and version? - FOR DISTRICT-OWNED PRINT SERVERS, THERE ARE TWO AT MOORPARK, TWO AT OXNARD, AND NONE AT VENTURA. EACH CAMPUS ALSO HAS A VENDOR PROVIDED PRINT SERVER FOR STUDENT PAID PRINTING. PRINT SERVERS ARE RUNNING WINDOWS SERVER 2008. IN MANY INSTANCES, USER/LAB STATIONS ARE SET TO PRINT DIRECTLY TO THE PRINTER.
20. Are the Print Servers clustered? - NO
21. What kind of workstations are in place, OS and versions? How many of each? – OVER 3,000 WITH WINDOWS 7
22. Please describe the systems infrastructure/environment – (Citrix Terminal Services, VM Ware, Clustering, SSL) - SERVERS RUN ON VMWARE; SOME CLASSROOMS USE THIN CLIENTS WITH HYPER-V BACK-END SERVERS, AND DELL WYSE VWORKSPACE AS THE BROKER.
23. Server platforms? (Windows, Linux, Unix,) OS and versions - WINDOWS 2008 R2, WINDOWS 2012 R2
24. External database systems used? (MySQL, SQL, Oracle, ...) - SQL SERVER, ORACLE, MYSQL
25. We noticed that a majority of the campus at Moorpark is using a Thin Client, will Oxnard and Ventura be moving to Thin Clients as well? If so, what is the timeline for the roll-out? - ALL THREE CAMPUSES USE THIN CLIENTS, WITH ABOUT 550 AT MOORPARK, AND 250 EACH AT OXNARD AND VENTURA
26. What are the planned days and hours of operation at each college print and copy centers? CURRENT HOURS OF OPERATION ARE AS FOLLOWS BUT MAY BE SUBJECT TO CHANGE PER REQUEST OF EACH COLLEGE:  
OXNARD M-T 7:00AM – 7:30PM, FRIDAY 7:00AM – 3:30PM  
VENTURA M-T 7:00AM – 7:00PM, FRIDAY 7:00AM – 3:30PM  
MOORPARK M-T 7:00AM – 7:00PM, FRIDAY 7:00AM – 3:30PM, SAT 8:00AM – 12:00PM
27. Will the college provide onsite PCs for vendor use in the print and copy centers with network access? AWARDED VENDOR WILL BE RESPONSIBLE TO SUPPLY ALL EQUIPMENT NEEDS
28. Is the bindery equipment in the copy centers owned by the District? If so, will it be available to the winning provider? - DISTRICT OWNED EQUIPMENT AT OXNARD ONLY, LAMINATOR, DRILL, CUTTER (BROKEN-REPLACEMENT REQUIRED), SHRINK WRAP (BROKEN-REPLACEMENT REQUIRED). EQUIPMENT AT VENTURA AND MOORPARK OWNED BY CANON.
29. What is the desired turn-around time for on-site work in the Copy Centers? - STANDARD COPY JOBS 4 HOUR TURNAROUND; LARGE JOBS TIMEFRAME ARE QUOTED
30. What equipment does the District need the provider to supply paper for? – IN KIND COPIERS OFFERED & COPY CENTERS
31. Where is paper stored at the campus sites today? What is the paper distribution process? – STORED ON SITE IN MAIN COPY CENTER AT OC.  
Please provide statistics regarding the type of work, frequency and finishing requirements for the jobs sent to the various copy centers:
32. # of jobs per month - APPROXIMATELY 1,500
33. # of jobs based on finishing type - APPROXIMATELY 70% B/W DOUBLE SIDED STAPLED
34. Average # of pages per job (include minimum/maximum) – AVERAGE 500 PGS.
35. Please identify this work by location as well – JOB REQUESTS: MOORPARK 43%, VENTURA 30%, OXNARD 27% PLUS 90% FINISHING OF SPECIALTY JOB REQUESTS
36. Please identify how much work is walk up and how much is submitted electronically (by number of jobs/month) – APPROX. 75% E-MAIL, 25% WALK UP

37. What student information system does the District use? — BANNER
38. For the printers please confirm who end users call for service/supplies? - CURRENTLY USERS CALL THE LOCAL IT HELP DESK FOR SERVICE; SUPPLIES ARE USUALLY ORDERED BY EACH DEPARTMENT
39. Does the District know how many toners are ordered for facility printers each month? - NO
40. Please provide published rates for the print centers and student print/copy services— THERE IS NO PRICE LIST AVAILABLE AS JOBS ARE QUOTED AS REQUESTED. BASIS OF COST IS .061 PER COPY.
41. For the printer/copiers with pay stations, who collects the money and how does the District audit prints made versus cash collected? THE CURRENT VENDOR HANDLES THE MONEY COLLECTION; NO AUDIT PROCESS IS CURRENTLY IN PLACE
42. Does the Copy Center provide scanning services? If so, what is the rate for providing the service? — THIS SERVICE IS NOT OFFERED
43. Can Exhibits A & B be provided in excel format? - YES
44. Are facility and staff members from all three campuses on the same Network database? Please provide details. - ALL STAFF MEMBERS ARE IN ACTIVE DIRECTORY FOR THE SAME DOMAIN.
45. Is there a separate Network database for students? Please provide details. STUDENTS IDs ARE IN A SEPARATE LDAP DATABASE.
46. How many print servers currently cover the campuses? FOR DISTRICT-OWNED PRINT SERVERS, THERE ARE TWO AT MOORPARK, TWO AT OXNARD, AND NONE AT VENTURA. IN MANY INSTANCES, USER/LAB STATIONS ARE SET TO PRINT DIRECTLY TO THE PRINTER. EACH CAMPUS ALSO HAS A VENDOR PROVIDED PRINT SERVER FOR STUDENT PAID PRINTING. PRINT SERVERS ARE RUNNING WINDOWS SERVER 2008. IN MANY INSTANCES, USER/LAB STATIONS ARE SET TO PRINT DIRECTLY TO THE PRINTER.
47. Regarding the 420 desktop devices: is this the total known number of printers at VCCCD, or is this merely the quantity of printers intended to be included in-scope for this RFP? THESE ARE THE IN-SCOPE PRINTERS
48. Are desktop, local devices in or out of scope for this bid? (future device placements, service and supplies) - OUT OF SCOPE
49. In Exhibit B can you please identify which devices are networked and which are local. - THESE ARE ALL SHARED PRINTERS, SO YOU CAN ASSUME THAT THEY ARE NETWORKED.
50. Does VCCCD have any print policies in place today associated with the Print Centers? If yes, please share. - NO
51. What print server monitoring tools are being used today? - NONE
52. Please provide device and historical volume information for Student Print devices. - THIS INFORMATION IS NOT AVAILABLE
53. Please provide historical volume information for single function printers. - THIS INFORMATION IS NOT AVAILABLE
54. It is mentioned that several copiers on campus are owned by VCCCD and have maintenance agreements in place. Although not part of the RFP, will the vendor be responsible for any service calls, paper, toner, or preventative maintenance on these devices? - NO
55. Who is responsible for the removal of the current devices? — CURRENT VENDOR
56. Are all devices connected to the VCCCD network and if so who will be responsible for the testing and acceptance of the devices and connectivity? — AWARDED VENDOR. OUR IT DEPT WILL WORK WITH AWARDED VENDOR ON THIS ISSUE
57. What is the area covered for the 57 'in-kind' copiers throughout the District? UNSURE WHAT IS BEING ASKED REGARDING AREA COVERED, NO RESPONSE AVAILABLE.
58. What is expected response time for service calls on devices on campus as well as off campus district devices? - CURRENT PRACTICE IS A MAXIMUM OF 48 HOURS
59. Are completed copy jobs expected to be delivered to the requesting party or will end users pick up at copy centers? - BASED ON REQUEST
60. Is Daily key-op required on all print devices? UNSURE WHAT IS BEING ASKED, NO RESPONSE AVAILABLE
61. What are security requirements for access to campus office where printers are located? THIS WILL BE DISCUSSED AND MUTUALLY AGREED UPON WITH AWARDED VENDOR.
62. How many current Canon personnel are at each college? - OXNARD 3 EMPLOYEES, VENTURA 3 EMPLOYEES, MOORPARK 2 EMPLOYEES
63. Are there any other student operated or VCCCD staff operated stations/areas for which the bidding vendor could provide personnel? - NO

64. There was a request for Student BYOD Support during the walk-through... Is the Wi-Fi Network "Student" localized for each campus or is it accessible across all three campuses? Does a Print Server exist and/or can a Print Server be added to the Wi-Fi Network "Student"? Can a student or is a student required to, authenticate themselves through Active Directory while connected to the Wi-Fi Network "Student"? - **THE STUDENTS DO NOT CURRENTLY AUTHENTICATE ON THE STUDENT WIRELESS NETWORK. WE DO HAVE STUDENT AUTHENTICATION INFORMATION IN AN LDAP DATABASE.**
65. Does the college own software to submit jobs electronically and if so, what is the name of that software? - **NO, CURRENT CONTRACTOR, CANON, PROVIDES SOFTWARE FOR ELECTRONIC JOB SUBMISSIONS.**
66. Would you please provide the complete set of operating procedures and guidelines for the current Copy Center including Job Descriptions – **TO BE DETERMINED WITH AWARDED VENDOR**
67. Is student labor paid through the college or directly by the contractor? If it is paid through the college, what is our (the contractor's) per Hour rate? - **THERE ARE NO STUDENT EMPLOYEES IN COPY CENTERS**
68. Please provide detailed information regarding current staffing of copy centers; hours of operation in which there is one onsite employee, hours in which there are two onsite employees. - **SEE ANSWER #26 AND 62 ABOVE.**
69. Do you have any information regarding the revenues being collected by the copy centers currently? - **THIS INFORMATION IS NOT AVAILABLE**
70. Are students with walk-up jobs only using the walk up copiers, or are they submitting jobs for the production machines as well? - **STUDENT COPYING IS WALK UP ONLY.**
71. Are the production copy centers being used by college employees for print jobs, or are they being used by students only? – **COPY CENTERS ARE FOR EMPLOYEE USE**
72. Are all card/key devices owned by the College? **No** Will they be remaining? - **NO**
73. Can you provide a list of accessories which are on the "in kind" copiers? For instance, the number of paper trays, stapling, faxing, etc.? - **MODEL TYPES VARY AND ARE LISTED ON EXHIBIT A. MOST HAVE NETWORK, SCAN, SECURITY, COLLATE AND STAPLE ABILITIES**
74. Can you provide more detailed monthly print volume information on the convenience printers? - **THIS INFORMATION IS NOT AVAILABLE.**
75. Can you provide more detailed information regarding the ages or the "placed in service" dates of the convenience printers? - **THIS INFORMATION IS NOT AVAILABLE.**
76. What is the College's preference regarding the length of the term of this contract? - **3 YEARS WITH POSSIBILITY OF 2 ONE YEAR EXTENSIONS.**
77. Is there an estimate of the amount of dollar value on outstanding copy cards currently held by students? Will that value, and migrating it to the new system need to be addressed by the new contractor? - **THIS INFORMATION IS NOT AVAILABLE. NO, THAT WOULD BE ADDRESSED BY THE RESPECTIVE COLLEGES.**
78. We respectfully request that the due date be extended in order to evaluate the College's responses to the questions and additional information requested. – **ADDENDUM 1 EXTENDS BID DUE DATE TO 4/23/15, 3:00 P.M.**

### **Copy / Print Centers**

79. In regard to the existing cards that are used in the existing print-for-copy/print centers, my questions are listed as follows:
80. What type of card is currently being used (Mag strip?, HID ?) **MAG STRIP**
81. If Magstrip, what track is being read? **WE DON'T HAVE THAT INFORMATION READILY AVAILABLE, AS THAT IS HANDLED BY THE CURRENT VENDOR**
82. What data is stored on the card? **SEE ABOVE RESPONSE**
83. Available funds only? **SEE ABOVE RESPONSE**
84. User information? **SEE ABOVE RESPONSE**
85. What is the requirement for the existing cards / funds when a new system is selected? **NO CURRENT REQUIREMENTS FOR THE NEW VENDOR**
86. Does the selected vendor need to plan to migrate the existing cards/funds to the new system? **NO**
87. Are Student IDs being used now in the copy/print centers? **No** How?
88. If so, are they being used in the ITC dispenser/encoder? **N/A**

89. In regard to the existing PCs that are serving as print release stations, is the selected vendor supposed to source/configure/deliver/support these devices? **VENDORS TO PROPOSE SOLUTION IN RFP RESPONSE.**

In regard to the other copy center Solutions:

90. Are we limited to the Document Management solution only? **- NO, VENDORS ARE ENCOURAGED TO PROPOSE ANY SOLUTIONS THAT MAY BE BENEFICIAL TO THE DISTRICT**

91. Is there a requirement for Web-based job submission? **- YES**

92. How will they non-documented copy center solutions be weighed and scored? **- DISTRICT RESERVES THE RIGHT TO DETERMINE THE BEST SOLUTION FOR THE COLLEGES**

93. What is the current printing environment now? **UNSURE OF QUESTION, NO RESPONSE AVAILABLE**

94. Print server based printing? **AT MOORPARK YES, AND NO FOR THE OTHER COLLEGES**

95. IP-direct printing? **YES, AT VENTURA AND OXNARD**

96. How are the BYOD devices printing? **WE CURRENTLY DO NOT HAVE THIS CAPABILITY**

**Document Management: WE DID NOT ASK FOR A DOCUMENT MANAGEMENT SYSTEM. WE ARE ASKING FOR A DOCUMENT MANAGEMENT SOLUTION AS OUTLINED IN THE SPECIFICATIONS; THEREFORE, QUESTIONS #97 THROUGH 103 ARE NOT APPLICABLE.**

97. Who is the intended audience for the Document Management System (Students? Faculty? Both?)

98. What is the strategy for the types of documents to be placed in the DMS?

99. Student records?

100. Print jobs?

101. Course Curriculum?

102. Will the Server be a VM or a dedicated Server?

103. Who will be sourcing /supporting the hardware?

#### **Fax Server Technology:**

Is there any vision or strategy to migrate to a fax Server? **THAT HAS BEEN DISCUSSED, BUT THERE ARE NO CURRENT PLANS FOR SETTING UP FAX SERVERS. FAX VOLUMES CONTINUE TO DECLINE.**

104. If so, do you see a Fax Server being used by Faculty only or Students? **N/A** If so, can you please describe to us in detail your telephone infrastructure (analog? T1? VoIP?) **N/A**

105. If so, has any thought been given to Fax Server Technology along with the MFDs being proposed in this RFP? **N/A**

106. Are all the printers networked? **MOST PRINTERS ARE NETWORKED** If not, how many are local?

107. Can you provide volumes on the printers? It will help to compile more competitive price schedule. **WE DO NOT HAVE PRINT VOLUME DATA AT THIS TIME.**

108. Is the District currently using any MFD's accounting software? **- NO, MANAGED BY VENDOR**

109. What is the number of Students/Staff?

110. The RFP states: Does VCCCD want to continue the coin/bill system strategy for students? Or go to a card system only? **- NO PLANS TO INITIATE A 'STUDENT ID CARD' SYSTEM AT THIS TIME.**

111. On Exhibit A are all the machined owned by VCCD? If not which ones are leased? If there are leased will buyouts be provided of existing equipment? **- NO MACHINES ARE LEASED.**

112. What finishing options are required on the copy center machines? (not sure if you guys know this from the walkthrough or not?) and what finishing options are required on the office machines? **- COLLATE, STAPLE, SCAN, ACCEPT ELECTRONIC FILES AND HIGH VOLUME JOBS. COLOR COPIER IS ALSO NEEDED.**

113. What is the length of term on the agreement that the college prefers? **- REFER TO QUESTION # 62**

114. Are there specific SLA's (Service Level Agreements) relative to turnaround times on Copy/Print jobs? Do these vary depending on the type of job produced? How are these measured and reported? **- TURN TIMES MAY VARY DEPENDING UPON JOBS.**

115. Are the computers in the centers provided by the vendor or the College? What software is currently being used on the computers (MS office, Adobe Suite software, etc.) **- PROVIDED BY VENDOR**

116. Please provide list and description of all districts owned auxiliary and finishing equipment? **- REFER TO QUESTION # 28**

117. Are the scanners located in the centers owned by the District or does the vendor provide them? (the DR-7090 for example) **- PROVIDED BY VENDOR**

118. How are pickup and delivery handled today? Is there a van included? Golf carts? if so who pays for it? How are jobs delivered? **- CURRENT VENDOR, CANON, DOES HAVE A COMPANY VEHICLE AND OCCASIONALLY DROPS OFF OR PICK-UP JOBS BUT ONLY IF THEY NEED TO PRINT A JOB AT ANOTHER SITE DUE TO EQUIPMENT NEEDS.**

119. Hours of operation of the center at each campus. What hours are actually staffed by the current vendor? - REFER TO QUESTION # 76
120. What is the current number of staff located at each center? - REFER TO QUESTION # 62
121. What are the average hours of overtime during slower months? How many hours of overtime have there been during peak volume months (August, September, December, January) – NONE
122. Are the current employees backed up. Do you always have a minimum number of employees contracted to be on-site? - current employees are not VCCCD employees
123. Are there any graphic design work being performed by the existing vendor? If so what is the level of difficulty and approximately how many hours per week or month? Can you provide example descriptions of the type of design work? - No, VCCCD has in house designers
124. What is the current student labor hours utilized, monthly, semester, weekly? How are student workers paid (Grants, College work study funds, etc.) ? - REFER TO QUESTION # 67
125. What is the current binding/finishing volume (GBC binds, # of binders used, cutting, etc.)? Is it possible to get an estimated breakdown by type and monthly volume? - INFORMATION NOT AVAILABLE
126. How is it determined whether a print/copy job is run in the Print Center (Color Print and Offset Center) at Moorpark versus one of the vendor production centers. Who makes this determination? Is there a clear distinction on which type of job goes to which center or is there competition for these jobs? - DETERMINED BY THE CAMPUS OR MARKETING PERSONNEL
127. Is there currently any graphics work being sent off-site that could be brought in-house? Is there a formal process in place that monitors which work gets produced offsite, produced in the Print Center at Moorpark or sent to the Vendor run centers? – NO, A CASE BY CASE EVALUATION OF PROJECT IS USED WITH VCCCD IN HOUSE DESIGNERS AND MARKETING.
128. Are there currently any mandates for who has to use the Canon print shops? If there is not, what are the other current options available and currently being utilized by staff, faculty and students? – NO MANDATES.
129. Are the vendor centers producing any wide-format (poster size) jobs? - NO
130. Is there a minimum volume the vendor sets on the "in kind" machines? - NO, VCCCD HAS IN HOUSE DESIGNERS
131. Is there an assumption of the current volume we should make on printers for pricing purposes? INFORMATION NOT AVAILABLE.
132. What % fleet printer fleet networked? MOST PRINTERS ARE NETWORKED, BUT WE DON'T HAVE AN EXACT PERCENTAGE
133. What is the current total paper consumption (monthly or annual)? - THIS INFORMATION IS NOT AVAILABLE.
134. Do all students and staff have ID Cards? No If yes, does the ID Card have a magnetic strip? What information is stored on the ID Cards? What current brand/system is used? Will it be possible to obtain a sample ID card?
135. How does the existing copyright clearing house process work? How is it meeting/not meeting the College's needs? - IT IS HANDLED BY THE CURRENT COPY CENTER CONTRACTED VENDOR OR BOOKSTORE CONTRACTED VENDOR AND MEETS OUR CURRENT REQUIREMENTS.
136. How are the responses going to be ranked from each of the vendors? What criteria will the District be using to make a decision? – THE DISTRICT WILL REVIEW EACH RESPONSE AND REVIEW THE BEST SOLUTION THAT MEETS THE NEEDS OF THE DISTRICT
137. Do you have a courier service that travels between the campuses and district offices? – YES, HOWEVER, THE DISTRICT COURIER IS NOT AVAILABLE FOR COPY CENTER JOBS
138. How often do your couriers travel? - EACH CAMPUS DAILY BUT NOT APPLICABLE FOR COPY CENTER JOBS
139. Do the copy centers produce jobs for District staff? – YES
140. Of the copy center volume what % is students vs staff? - THIS INFORMATION IS NOT AVAILABLE.
141. Does staff pick-up the copy jobs at the center or are they delivered and where? – OFTEN PICKED-UP BY STAFF OR OCCASIONALLY DELIVERED TO APPROPRIATE SITE/DEPARTMENT
142. Do the students have ID cards? SOME DO What are they used for? NOT FOR COPYING OR PRINTING
143. Does the district have a student accounting system where student balances are managed? ie. Blackboard - No
144. Does the staff and faculty have ID cards? No What type? ie HID, Proximity.
145. Are all students and staff represented in Active Directory? STAFF IN AD, STUDENTS IN LDAP
146. Are we able to submit a primary and secondary response? – NO

147. We noticed in the public printing areas you had an ATM kiosk as well as a Credit Union Kiosk. Are they both for the purposes of withdrawing money? or is there some other purpose? Is there a reason for the proximity to the public print areas? - LOCATION IS FOR STUDENT ATM CONVENIENCE, AND HAS NO RELATION TO OTHER SERVICES.
148. Please provide a price list of copy center services. - THERE IS NO PRICE LIST AVAILABLE SINCE JOBS ARE QUOTED AS REQUESTED. BASIS OF COST IS .061 PER COPY.
149. How does the District currently share revenue in the copy program? - YES, INCLUDES 10% REVENUE SHARING WITH COPY PROGRAM ANNUALLY.
150. Do you currently have a virtual environment i.e. VMware or Microsoft H-V? DISTRICT HAS BOTH, BUT FOR MOST SERVER APPLICATIONS THE DISTRICT USES VMWARE
151. Do you currently use multi-price cards and/or volume based discounting? - NO
152. Can we propose both a 3 year and 5-year goods and service contract? - NO
153. How many print servers do you have? - FOR DISTRICT-OWNED PRINT SERVERS, THERE ARE TWO AT MOORPARK, TWO AT OXNARD, AND NONE AT VENTURA. EACH CAMPUS ALSO HAS A VENDOR PROVIDED PRINT SERVER FOR STUDENT PAID PRINTING. PRINT SERVERS ARE RUNNING WINDOWS SERVER 2008. IN MANY INSTANCES, USER/LAB STATIONS ARE SET TO PRINT DIRECTLY TO THE PRINTER
154. How many windows PC's do you have? OVER 3,000 How many Macs? ABOUT 150
155. What are your workstation login methods? ie. LDAP, Active Directory? AD FOR STAFF, LDAP FOR STUDENTS
156. How much print/copy volume is the district and colleges outsourcing currently, i.e. stationary, business cards, Calendars, Poster, Signs, Course Packs, etc.? - INFORMATION IS NOT AVAILABLE.
157. Do copy center employees provide support for the convenience copiers? ie. load toner, paper etc.? - YES
158. Is there an expected date for RFP award? - ANTICIPATE AWARD DECISION TO GO TO JUNE BOARD MEETING, INSTALLATION TO START THEREAFTER AS MUTUALLY AGREED UPON BY DISTRICT AND AWARDED VENDOR
159. Is there expected date for install of vendor hardware and software? - ANTICIPATE AWARD DECISION TO GO TO JUNE BOARD MEETING, INSTALLATION TO START THEREAFTER
160. How many cases of paper need to be provided annually? - SEE VOLUME REPORT
161. What type of paper is needed? - PRIMARILY 8 1/2 x 11" BOND 20LB, 96 BRIGHTNESS. SOME OTHER TYPES ARE REQUESTED PER PROJECT, I.E. COVER, COLOR, ETC...
162. Are the units highlighted New On Contract and Removed/Replaced going to be replaced? - REFERRING TO EXHIBIT A, FOR THE 5 COPIERS NOTED THIS WAY, ASSUME THEM AS REMOVED & NOT REPLACED
163. Would the 6 Full Time Employees of your Current Contractor Operated Contract be willing to switch companies? - THIS QUESTION IS OUTSIDE OF THE VCCCD RFP SCOPE
164. Is paper included for both MFP and Printers? - NO, THE PREVIOUS CONTRACT INCLUDED PAPER FOR 'IN KIND' COPIERS ONLY.
165. Is this a 3 or 5 year lease term? - REFER TO QUESTION # 76
166. In section 1.0 a "Background" 5th Paragraph. "This Print Center will remain Operational as is and is not considered a part of this RFP....." During the walk through, did we NOT visit the Color Offset and Digital Reproduction Print Center? - CORRECT - WE DID NOT VISIT THIS AREA
167. Due to the size and complexity of the bid, may bidders ask an additional round of questions after we receive the District's answers on April 10<sup>th</sup>, to clarify any content? - ADDENDUM 1 EXTENDS QUESTION PERIOD TO RECEIVE LIMITED QUESTIONS BY 2:00 PM ON 4/15/15.
168. If the date that the District responds to bidders questions is pushed out, will the District please consider extending the bid due date by the same amount of working days to allow bidders to incorporate the information into their response? - DISTRICT WILL EXTEND BID DUE DATE TO 4/23/15
169. It is stated in the RFP that "it is desired that the in-kind devices recommended be in new or "like new" condition and no more than two years old. Please clarify if the District is considering remanufactured devices or if they must be new and unused. - PREFER NO REMANUFACTURED UNITS