



**Ventura County Community College District**  
761 East Daily Drive, St. 200, Camarillo, CA 93010  
Purchasing Department

TO: All Interested Bidders **February 8, 2018**  
FROM: Janice Kisch, Purchasing Specialist  
SUBJECT: RFP 548, Employee Health Benefits Consultant & JPA Services

**RFP 548, VCCCD Health Benefits Consultant & JPA Services – Addendum 4**

This addendum is hereby made a part of the contract documents to the same extent as though it was originally included therein.

It is the responsibility of the Bidder to verify that their Bid Proposal and all addenda has been received and delivered to the VCCCD Purchasing Department prior to the bid opening date and time. Verification of receipt can be obtained through the listed Purchasing Specialist.

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**Clarification Information:**

- 1. Notice:** proposals should contain rates for administering the VCCCD health insurance and retiree programs. Renewal rates for these health plans do not need to be included in the proposals.
- 2. Notice:** This RFP is not an actual bid; therefore exact pricing for services is not required at this time. The District is primarily interested in gathering information regarding the resources available for this service and general rate scales associated.