

DATE: October 26, 2022

TO: All Bidders

FROM: Lisa Sorensen, Purchasing Specialist

SUBJECT: **Addendum 3 – RFP 640, Oxnard College Hyflex/Smart Classroom Project**

This addendum is hereby made part of the Contract Documents to the same extent as though it was originally included therein and takes precedence over the original documents. Acknowledge receipt of all addenda on the Bid Form.

New Information:

Confirming that the RFP deadline is 3:00 p.m., November 1, 2022. There will be no extensions to the deadline.

This will be the final addendum. No further questions will be answered.

Questions and Answers

(Questions are shown as they were submitted)

Q.	Aside from assistive listening systems and mounting of devices to meet ADA, how else is the College meeting the requirements of Section 508?
A.	The college is committed to 508 compliance, adapting and providing solutions. Vendors should propose compliant and adaptable equipment.
Q.	Can you provide details on the “Smart Classroom 2.0” configuration?
A.	The Smart Classroom 2.0 configuration is with an Epson projector, Crestron DMPS3 300/350, Crestron DMRMC, Document Camera (HDMI), ceiling can speakers.
Q.	How will you assess “sound quality,” criterium 6, during the bid process?
A.	The audio will need to be clear on both the far and near end, in person and remote. Classroom microphone(s) should be adequate to clearly present voices from participants throughout the room to remote attendees.
Q.	Please provide make/mode of the camera listed on criterium#11 – with AI and automatic titles for students.
A.	There are varieties of vendors that offer AI cameras that can zoom in on, follow around, or zoom and crop subjects. We are asking each vendor to provide a solution.
Q.	Is there an average distance to the IDF that should be referenced for network cable runs?
A.	The IDF locations vary and are within specification of IEEE CAT6e standards.
Q.	Are we assuming that for the bid, each room will have the same hardware listed on the addendum?
A.	Larger rooms may have additional A/V equipment necessary.
Q.	Please provide screen sizes for the OFE screens.
A.	Screens are 8’-16’ depending on the classroom size. Most screens are 10’-12’.
Q.	The RFP states: “Vendors must possess a current C-10 / C-7 Contractors License at the time that the contract.” Is the requirement for the vendor to hold BOTH the C-10 AND C-7 license?
A.	A C-10 Electrical can do the same thing as a C-7Low Voltage however; a C-7 cannot do the same work as a C-10. The vendor or their Sub Contractor must hold a valid appropriate license at the time the bid is submitted. Depending on your proposal, you may need one or both license classifications.
Q.	Does a submission have to be submitted via U.S. Postal?
A.	Vendors can overnight, mail via US mail or hand deliver your submission, no e-mail or faxed submission will be accepted.

Q.	Would there be an extension on the date to submit?
A.	The District will not be extending the deadline.
Q.	<i>The Contractor shall achieve Substantial Completion of the Work within 90 consecutive calendar days after the date stated in the District's Notice to Proceed (see Section 1.01 of the Contract Special Conditions and as otherwise provided in the Contract Documents).</i> Depending on equipment delivery, we may not be able to meet this deadline. There was discussion that the project be completed by June 30, 2023. Can the substantial completion be extended to meet the June 30 deadline instead of 90 days?
A.	Because this is an RFP, the final cost cannot be determined until the awarded vendor has an opportunity to inspect and assess the rooms for equipment, cable or electrical work, and we determine how many rooms we can convert to Hyflex classrooms based on budget. Bonds, substantial completion, liquidated damages and final agreements will be negotiated and collected after the awarded vendor is approved and they have had and chance to provide an full assessment per the RFP. Please note the requirement the timeline in the RFP for the awarded vendor to set a time to access the classrooms immediately after the award is issued. The sample forms provided were or examples only.
Q.	<i>"Liquidated Damages. In the event of the failure or refusal of the Contractor to achieve Completion of the Work of the Contract Documents within the Contract Time, as adjusted, the Contractor shall be subject to assessment of Liquidated Damages in accordance with the Contract Documents."</i> What are the liquidated damages for this project and when will they be enforced?
A.	Liquidated damages are enforced to protect the District however, they will be fair and negotiated after the awarded vendor has an opportunity to access the classrooms and provide a reasonable lead-time for equipment and work to be completed. When proposing a solution, keep in mind our June 30, 2023 deadline.
Q.	Is a bid bond required with the RFP submittal?
A.	We are not requiring a Bid Bond with this RFP.
Q.	Are payment and performance bond required at the time of the contract award?
A.	Performance, Labor, Material and Payment bonds will be required however, they based on a final cost of a project, which cannot be determined until after the assessment. After the assessment, there will be a short period where we will finalize agreements, insurance, bonds, a Purchase Order, and a notice to proceed.
Q.	Please provide equipment list for each typical room type.
A.	Answered in previous addendum, posted to our website.
Q.	Do you have uncompiled Crestron code for the existing systems?
A.	We use AV Framework.
Q.	For the Hyflex solution, what video sources need to be shared with remote viewers? Can we assume that instructors are only sharing content from their PC desktop (similar to a Zoom call screen share)? Or do other video sources in the room need to be shared such as the document camera, laptop HDMI input, DVD player, etc.?
A.	Video sources for remote participants needs to include screen sharing through zoom, cameras included in the proposal and any new zoom compatible whiteboard presentation systems.
Q.	Will the confidence monitor always "mirror" content that is showing on the projector?
A.	No. The confidence monitor is for the instructor/presenter to ensure that they are in view of the camera.
Q.	Please confirm if the lecture hall we were shown will be classified as a "Large" classroom.
A.	Lecture halls are all large classroom.
Q.	Please provide your network cabling standards.
A.	Provided in previous addendum.
Q.	Please confirm the College or District will provide Zoom room licenses for any classroom requiring it?
A.	Yes, the college will provide Zoom room licenses.
Q.	Are you able to provide additional information about the format of the training being requested?
A.	Training can be provided online or in person and should include training for faculty (users) and technicians (support).

Q.	Please define White Board zoom integration.
A.	There are solutions that provide the ability to capture the information that is written/drawn on a dry erase board.
Q.	Will the District award extra points based on the responder's affirmative action status? If so, how will it be calculated?
A.	No additional points are given for Affirmative Action status.

End of Addendum 3