



# Ventura County Community College District

PURCHASING DEPARTMENT

DATE: July 10<sup>th</sup>, 2024  
TO: All Bidders  
FROM: Spencer Herson, Purchasing Specialist  
SUBJECT: Addendum 1 – RFP 673, Ventura College Learning Resource Center Roofing Project

*This addendum is hereby made part of the Contract Documents to the same extent as though it was originally included therein and takes precedence over the original documents. The outdated pages must be replaced with any updated and/or changed pages when submitting your bid. Acknowledge receipt of all addenda on the Bid Form.*

The bid opening remains on **Monday, July 15<sup>th</sup>, 2024**. Bids must be received no later than **3:00 p.m.** at 761 E Daily Drive, Suite 200, Camarillo, CA 93010. Properly mark the outside of the exterior envelope on your submitted bid with the Bid Number and Name according to the requirements stated in the bid packet directions.

If you choose not to participate in this particular bid, please sign the Bid Proposal stating “no bid” and email or fax it back to me at 805-652-7700.

It is the responsibility of the Bidder to verify that their proposal has been received by the VCCCD Purchasing Department prior to the opening date. Verification of receipt can be made through the listed Purchasing Specialist.

The following information is in answer to questions that were asked at the job walk and via email request. The deadline for questions was Wednesday, July 3<sup>rd</sup>, 2024. No further questions will be accepted.

**1Q** – It is mentioned on page 3 that resumes should be included in the appendix, however, there is no further information regarding the appendix. Could you clarify the expectations and page limits for the appendix?

**1A** – Statements of Qualifications (SOQ) are limited to 20 single-sided pages max, using a minimum 11-point font, excluding resumes (which should be included in an appendix), but including the cover letter. Resumes should be included as an appendix to the SOQ, the resumes should be two-page maximum per resume. One resume should be provided for each design team staff member for this Project and their proposed roles on the Project.

**2Q** – Is the table of contents included in the page limit?

**2A** – Yes

**3Q** - Is there a potential for future solar panel additions that may need to be considered during the design of this roof remodel?



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3A - No

*End of Section*