



Ventura County Community College District

PURCHASING DEPARTMENT

DATE: October 3, 2025

TO: All Bidders

FROM: Ilene Mehrez, Director of Procurement and Contract Services

SUBJECT: AGENDA FOR MANDATORY PRE-SUBMITAL ZOOM MEETING

MANDATORY PRE-SUBMITTAL_AGENDA

- 1. Team Introductions**
- 2. Contractor Sign-In** (via Chat)
- 3. Prequalification Schedule & Communications**
 - All submissions must be sent electronically to the District only
 - No direct meetings, phone calls, or emails with project personnel (Architect, Construction Manager, Client, or District staff)
- 4. Project Overview**
 - Site Information
 - Plans
 - Imagery
- 5. Project Status**
 - Not a Field Act Building — Project will follow AB 358
 - CGS package submitted September 2025 — Currently under review
 - Increment 1: Rough grading and underground utilities submitted September 25, 2025 — Accepted under CBC 2022 Code
 - Increment 2: Full building package to be submitted in November 2025
- 6. Proposed Construction Schedule**
 - Key Goal — Student Occupancy: August 15, 2027.
- 7. Contractor Questions**
- 8. Closing Remarks**